



MINUTES OF THE

Lincoln County Fair Board

Lincoln County Fair Board
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
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REGULAR MEETING OF NOVEMBER 13, 2025, AT 3:30 PM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Robert called the meeting to order at 3:35.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Vice Chair Todd Butterfield and new Board member Cathy Rigby attended in person. Fair Manager Heather Tower, Chair Colleen Robert, Irma Jimenez, Todd Williver, and County Counsel Yuille attended virtually. A quorum was established.

III. DECISION/ACTION

A. Lincoln County Fair Board Meeting Minutes 10.09.2025

Vice Chair Butterfield moved to approve the minutes as presented. Irma Jimenez seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

There was no public comment.

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Board Meeting Time

This item is tabled until the next meeting.

VI. REPORTS - STAFF & PARTNER

A. Fair Manager

Fair Manager Tower noted that she and Chair Colleen Robert were in College Station, Texas, attending a two-day ShoWorks training session.

She also shared that she has been in conversations with Brass Ring Amusements out of California about bringing their carnival to the 2026 Fair. This company provided a carnival for Josephine County in 2025. The Lincoln County Fair dates fit with the Brass Ring travel schedule.

Tower also reported that the 4-H Christmas tree sales will start the day after Thanksgiving. They will be open every day but Monday until they run out of trees.

B. Committee Reports

There were no committee reports.

County Counsel Yuille reported that interviews for a Project Management firm took place last week, and a firm has been identified. The Board of Commissioners will need to approve the selection at the

November 26 meeting. Once the contract has been signed, the firm should be able to get to work. The Commons won't be available for use in 2026, but it is expected to be ready for 2027.

VII. ADJOURN

Vice Chair Butterfield moved to adjourn the meeting. Cathy Rigby seconded the motion. The motion carried. Chair Robert adjourned the meeting at 3:59 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. No meeting in December, 2025**
 - January 8, 2026**
 - February 12, 2026**
 - March 12, 2026**
 - April 9, 2026**
 - May 14, 2026**
 - June 11, 2026**
 - No meeting in July, 2026**
 - August 13, 2026**
 - September 10, 2026**
 - October 8, 2026**
 - November 12, 2026**
 - No meeting in December, 2026**