



MINUTES OF THE

Lincoln County Fair Board

Lincoln County Fair Board
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
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REGULAR MEETING OF APRIL 10, 2025, AT 3:30 PM

**This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings**

I. CALL TO ORDER

Vice Chair Butterfield called the meeting to order at 3:30 p.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

In addition to Vice Chair Butterfield, Board member Irma Jimenez, County Counsel Yuille, and Fair Manager Heather Tower were present. Ex-officio Todd Williver and Board member Andrea Summerlin appeared virtually. A quorum was established.

III. DECISION/ACTION

A. Lincoln County Fair Board Minutes 03.13.2025

Andrea Summerlin moved to approve the minutes as presented. Irma Jimenez seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

VI. REPORTS

A. Fair Manager

Fair: Fair Manager Tower reported that the vendor information has been posted to the website. There will be room for 8 to 10 food trucks, and she is already receiving applications for those spots. The Fair will accept online entries for Open Class this year. Tower is working on getting the Open Class information online. She also displayed a copy of the fair poster for this year. North Lincoln Sanitary will be providing a thirty-yard dumpster, and she has reached out to Toledo wrestlers for help cleaning up the trash.

Rodeo: Todd Butterfield has arranged for the North Lincoln Fire Department to bring a water truck to fill the tanks for the livestock at the casino. Irma Jimenez reported that the Board will be able to hold a full show at the casino rather than just a "rough stock rodeo". There will be a 1:00 matinee both days.

Commons: Fair Manager Tower reported that she, Todd Williver, Todd Butterfield, Andrea Summerlin, and several Job Corps and 4-H volunteers cleared everything out of the arena in preparation for the demolition at the Commons. Todd Butterfield expressed concern that the renovations at the Commons might not be completed in time for the 2026 Fair. Counsel Yuille confirmed that there is a good chance the Commons will not be ready. It was suggested that Heather inquire about the possibility of holding the fair and rodeo at the casino again in 2026

B. Committee Reports

Andrea Summerlin had no report for the Marketing Committee except to note that she is working on finding sponsors, but needs the poster to go out.

Irma Jimenez requested a list of volunteers for the appreciation banquet from last year.

VII. ADJOURN

Irma Jimenez moved to adjourn the meeting. Andrea Summerlin seconded the motion. Vice Chair Butterfield adjourned the meeting at 4:02 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD