



MINUTES OF THE

Lincoln County Fair Board

Lincoln County Fair Board
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF DECEMBER 12, 2024, AT 3:30 PM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Helfrich called the meeting to order at 3:30 p.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Fair Manager Tower, County Counsel Yuille, and Todd Butterfield were in attendance. Andrea Summerlin, Irma Jimenez, Chair Helfrich, and Colleen Robert attended virtually. A quorum was established.

III. DECISION/ACTION

A. Fair Board Minutes 11.14.2024

Todd Butterfield moved to approve the minutes as presented. Andrea Summerlin seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

VI. REPORTS

A. Fair Manager Report

Fair Manager Tower reported that she and County Administrator Johnson are working on a staff report in regard to options for the 2025 Lincoln County Fair. She gave an overview of the contents of the report, including possible alternative venue for various segments of the Fair. She also reported that the 4-H Christmas tree sale was proving to be very successful and that they are running out of trees. She thanked the County again for use of the barn for this activity.

B. Committee Reports

Colleen Robert reported that she had secured the \$800 that was required to update the ShoWorks software.

Irma Jimenez reported that she had been starting some research into the number of volunteers that might be needed, but must postpone action until there is a better understanding of where and how the Fair will take place. Andrea Summerlin reported that marketing was also in a holding pattern until Fair plans are solidified.

VII. ADJOURN

Andrea Summerlin moved to adjourn the meeting. Todd Butterfield seconded the motion. The motion passed and the meeting was adjourned at 4:00 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD