



MINUTES OF THE

Lincoln County Fair Board

Lincoln County Fair Board
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
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REGULAR MEETING OF JANUARY 9, 2025, AT 3:30 PM

**This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings**

I. CALL TO ORDER

Chair Helfrich called the meeting to order at 3:30 p.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Chair Helfrich, Fair Manager Tower, and Irma Jimenez were in attendance. Todd Williver, Andrea Summerlin, and Colleen Robert attended virtually. A quorum was established. Public Information Officer Ken Lipp, County Administrator Tim Johnson, and County Counsel Yuille also attended. Public Information Officer Ken Lipp attended to briefly review the County's social media policy and to offer his assistance getting information publicized.

III. DECISION/ACTION

A. Election of Officers

Andrea Summerlin nominated Daniel Helfrich as Chair. Colleen Robert seconded the nomination. Daniel Helfrich accepted the nomination and was voted Chair of the Fair Board for 2025. Irma Jimenez nominated Colleen Robert as Vice Chair. Andrea Summerlin seconded the motion. Colleen Robert accepted the nomination and was voted Vice Chair of the Fair Board for 2025.

B. Selection of Meeting Dates

Colleen Robert moved to keep the Fair Board meeting scheduled for the second Thursday of each month at 3:30 p.m. Andrea Summerlin seconded the motion. The motion passed. Andrea Summerlin then moved to hold the July and December meetings in abeyance unless they are needed. Colleen Robert seconded the motion. The motion carried. The dates for the remaining Fair Board meetings for 2025 will be February 13, March 13, April 1, May 8, June 12, no meeting in July, August 14, September 11, October 9, November 13, no meeting in December.

C. Fair Board Minutes 12.12.2024

Andrea Summerlin moved to adopt the minutes as presented. Colleen Robert seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

VI. REPORTS

A. Fair Manager Report

Fair Manager Tower presented a slide show and staff report. She and County Administrator Johnson discussed options for alternate fair events, locations, and sponsorships and responded to questions.

B. Committee Reports

Andrea Summerlin stated that the Marketing Committee had no report
Daniel Helfrich reported that the Sponsorship Committee needs a meeting with County Administrator Johnson.

Irma Jimenez stated that the Social Media Committee had no report.

Irma Jimenez reported on behalf of the Volunteer Committee that she has created a google sheet HT forward volunteer interest sheet. She asked that the Board members please send her any names of volunteers.

There were no Board reports.

County Counsel Yuille reported that she would be holding a Board training for Andea Summerlin and Irma Jimenez.

VII. ADJOURN

Irma Jimenez moved to adjourn the meeting. Colleen Robert seconded the motion. The motion carried. The meeting was adjourned at 4:38 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

A. February 13, 2025

March 13, 2025

April 10, 2025

May 8, 2025

June 12, 2025