



MINUTES OF THE

Lincoln County Board of Commissioners

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF JANUARY 8, 2025, AT 10:00 AM

I. CALL TO ORDER

Chair Miller called the meeting to order at 10:00 a.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

All three commissioners were in attendance. A quorum was established.

A. **Appointing Chair and Vice Chair of the Lincoln County Board of Commissioners**

Commissioner Jacobson moved to appoint Commissioner Hall as Chair for 2025. Commissioner Hall seconded the motion. The motion carried. Commissioner Miller moved to appoint Commissioner Jacobson as Vice Chair. Commissioner Hall seconded the motion. The motion carried.

III. RECOGNITION/PROCLAMATION

A. Recognition of Service:

Morgan Quady- 5 years of service, Community Justice
Diana Xalteno Vazquez- 5 years of service, Health and Human
Dora Young - 10 years of service, Sheriff's Office
Hugh Smith, 15 years of service, Sheriff's Office
Nannette Buck, 20 years of service, Human Resources
Claire Hall, 20 years of service, Board of Commissioners

Six employees were recognized for length of service.

B. Recognition of New Employees:

Christian Evans- Community Justice, Youth Care Specialist 1, Juvenile
Brigetta Green- HHS, Support Services Specialist (MH), HHS Lee ST
Shannon Heisler- District Attorney's Office, Deflection Program Coordinator, Courthouse
Willie Jones - Information Technology, User Support Specialist, Courthouse
Tiffany Kirwan - HHS, Clinical Counselor 4, HHS Lee ST
Isiah Opperud- Sheriff's Office, Deputy Sheriff-Patrol, Courthouse
Marc Trautmann- HHS, Physician's Assistant, HHS Nye ST
Rigo Vera- Sheriff's Office, Deputy Sheriff - Patrol, Courthouse

Jayleen Cook, Assistant HR Director, read the names and titles of the new employees who were unable to attend the meeting. The new employees in attendance came forward to introduce themselves.

C. **Recognizing Gina Lekas for Risk Management Awards**

County Counsel Yuille presented Risk Manager Gina Lekas with two awards. The first was from the Public Risk Management Association (PRIMA), which awarded Lincoln County the "Achievement in Risk Management Award" due to Ms. Lekas's work as the County's Risk Manager. The second award was the "Innovation Award" from City/County Insurance (CIS). The Innovation Award recognized Ms. Lekas personally for her creativity, commitment, and implementation of forward-thinking programs in risk management. Her efforts have significantly enhanced Lincoln County's safety culture, making workplaces safer and healthier for everyone. Congratulations Ms. Lekas!

IV. ADOPTION OF CONSENT CALENDAR

Commissioner Jacobson moved to approve the consent calendar as presented. Commissioner Miller seconded the motion. The motion carried.

A. Minutes of Board of Commissioners Meeting

- i. 01-25-002 Board of Commissioners Minutes 12.18.2024
- ii. 01-25-003 Board of Commissioners Special Meeting Minutes 12.27.2024

B. Commission Appointments and Resignations

- i. 01-25-004 Order re Changes in Membership to the Local Public Safety Coordinating Council (LPSCC)

C. License Applications or Renewals

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

- i. 01-25-005 Haft Deed - 06-10-33-DA-01300

E. General Budget Resolutions

F. Acting as Governing Body of County Wide Service

G. Documents and Recording Matters in the Commissioners Journal

- i. 01-25-006 SOW #18976 SA22 LC - 1 Clarity Scheduler License Jetty 24-0324 apd bg 12.14.24
- ii. 01-25-007 CivicPlus Design Center Amendment
- iii. 01-25-008 Abandoned RV Removal Services Contract with North Lincoln Sanitary Service ARPA
- iv. 01-25-009 Jovani's Details Service Agreement 24-0269 BH apd bg 12.12.24
- v. 01-25-010 Early Learning Hub of Linn Benton Lincoln Co Strategy Title IV B2 24-0308
- vi. 01-25-011 Abandoned RV Removal Services Contract with Bob's Auto and Towing ARPA
- vii. 01-25-012 Contract with Froelich Engineers re: Seismic Study ARPA

- viii. 01-25-013 Ace Alarms - Jetty 12-13-24 24-0329_Exec
- ix. 01-25-014 Agreement with TK Elevator for South Courthouse Elevators ARPA Plus
- x. 01-25-015 Agreement with Scan-It for Land Use Files ARPA
- xi. 01-25-016 IGA Between Lincoln County and the Bear Creek Hideout #2 Special Road District

H. Execution of Documents

- i. 01-25-017 504281 MOU PCH BENTON AND LINCOLN COUNTIES FISCAL AGENCY (2325-PH)
- ii. 01.08.2025 H.ii. Oregon Department of Emergency Management - Emergency Management Performance Grant Program Grant Agreement
- iii. 01-25-018 Community Health of LBLC- Rede PS Contract_ Approved 24-0332
- iv. 01.08.2025 H.iv. Youth Emergency Housing Assistance (YEHA) Subgrant Agreement
- v. 01-25-020 STIF Plan and Certification
- vi. 01-25-019 Brownfields Program Application - King Salvage

V. PUBLIC HEARING

VI. DECISION/ACTION

A. Second Reading of Ordinance #538 Related to land use planning; amending Lincoln County Code (LCC) chapter one regarding Administration; and declaring an emergency

The Board requested that County Counsel Yuille read the ordinance by title only. Planning Director Husing came forward to brief the Board on the purpose and history of the ordinance. Commissioner Jacobson moved to adopt the ordinance. Commissioner Miller seconded the motion. The motion carried.

B. Second Reading of Ordinance #539 Regarding an Ordinance Amending Lincoln County Code Chapter 6.310 to Provide for Fees for Certain County Road Right of Way Uses

The Board requested that County Counsel Yuille read the ordinance by title only. Public Works Director Mikel Diwan was present for questions. Commissioner Jacobson moved to approve the ordinance. Commissioner Miller seconded the motion. The motion carried.

C. Commissioner Report Form

Per request of the Board, County Counsel Yuille presented a proposed form for commissioner reports. Commissioner Miller also offered a template. After discussion, the Board directed staff to make some changes and bring the form back for consideration.

VII. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Staff Report re: 2025 Lincoln County Fair Planning - *Presented by Heather Tower, Fair Manager*

County Administrator Johnson and Fair Manager Heather Tower came forward to present the report. Administrator Johnson shared an update on the status of, and plans for, the Commons renovation. Fair Manager Tower updated the Board on ideas on how to hold the 2025 Fair while the Commons is under construction.

B. Report #6 re: Project Timelines for Animal Shelter Construction - *Presented by Tim Johnson, County Administrator*

County Administrator Johnson presented his latest update on the animal shelter.

VIII. REPORTS

IX. COMMISSIONER REPORTS

Commissioner Miller submitted a written report.

Commissioner Jacobson reported that she had attending the swearing-in ceremonies for Commissioner Hall and Sheriff Shanks. She congratulated the elected officials and noted that the people presiding over the ceremonies had done an admirable job.

X. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

There was no public comment online.

Written public comment was provided in the packet.

Amanda Covington gave in-person public comment.

A. Public Comment 1-8-25

XI. EXECUTIVE SESSION

XII. ADJOURN

Chair Hall adjourned the meeting at 11:18 a.m.

XIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. Wednesday, January 22, 2025 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Wednesday, February 5, 2025 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Wednesday, February 19, 2025 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Wednesday, March 5, 2025 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**