



MINUTES OF THE

Lincoln County Board of Commissioners

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF NOVEMBER 27, 2024, AT 10:00 AM

I. CALL TO ORDER

Chair Miller called the meeting to order at 10:00 a.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

All three commissioners were present. A quorum was established.

III. RECOGNITION/PROCLAMATION

IV. ADOPTION OF CONSENT CALENDAR

Commissioner Hall moved to approve the consent calendar as presented. Commissioner Jacobson seconded the motion. The motion carried.

A. Minutes of Board of Commissioners Meeting

- i. 11-24-511 Board of Commissioners Meeting Minutes 11.06.2024

B. Commission Appointments and Resignations

- i. 11-24-512 Changes in Membership to the Boulder Creek Retreat Special Road District Board - Lafrenz

C. License Applications or Renewals

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

E. General Budget Resolutions

F. Acting as Governing Body of County Wide Service

G. Documents and Recording Matters in the Commissioners Journal

- i. 11-24-513 Inline Agreement Executed 24-0190
- ii. 11-24-514 Amendment to IGA #14828 OYA and Lincoln County, Oregon
- iii. 11-24-515 Point Source Solutions LLC PS Contract_Approved 240815 24-0206

- iv. 11-24-516 Agreement between Lincoln County Sheriff's Office and New Life Wellness LLC to provide clinical evaluations.
- v. 11-24-517 Robert Half Assignment Confirmation Jamie Thompson 11-6-24 24-0292_Reda
- vi. 11-24-518 OHA IGA 180020-10 exe 24-0270 PH
- vii. 11-24-518 OHA IGA 180020-11 exe 24-0232
- viii. 11-24-520 Agreement 1 with King Office Designs
- ix. 11-24-521 Agreement 2 with King Office Designs
- x. 11-24-522 Rainbow Fire Sprinklers, Inc. Agreement - ARPA- Executed 24-0265
- xi. 11-24-523 Agreement with Green Light - Remove and Recycle Lighting Fixtures at Commons
- xii. 11-24-524 Amendment to ODOT Local Bridge Program IGA, Crowley Creek
- xiii. 11-24-525 Amendment to ODOT Local Bridge Program IGA, N. Beaver Creek 2
- xiv. 11-24-526 Coastal Inn Agreement Executed 24-0236 2024 - 2026
- xv. 11-24-527 Agreement with Green Light - Light Poles at Commons
- xvi. 11-24-528 Surplus of County Vehicles
- xvii. 11-24-529 OHA IGA 180020-12 24-0246 PH
- xviii. 11-24-530 Consulting Agreement Anna Young 1-28-25 24-0295_Approved
- xix. 11-24-531 Robert Half - Confirmation Letter Josonia Sanders 24-0304 PC_Reda
- xx. 11-24-532 ATS Confirmation Julie Flora 24-0306 PC_Reda
- xxi. 11-24-533 Angelia Lomu CompHealth Agreement 11.19.24_Reda 24-0309

H. Execution of Documents

- i. 11-24-534 Reconnections Amendment 1 24-0268
- ii. 11.27.2024 H.ii. OPRD grant agreement - Brown Park

- iii. 11-24-535 Otter Rock Water District ARPA Grant
- iv. 11-24-536 Guaranteed Maximum Price Addendum (GMP) to the DSL Construction Contract for the Animal Shelter
- v. 11-24-537 ARPA Daycare Grant Time Extension--Sea Bass School
- vi. 11-24-538 Agreement with David C. Smith for Aerial Imagery Services
- vii. 11-24-539 ARPA Daycare Grant Time Extension--YDC
- viii. 11-24-540 Expense Approval Report 11/6/2024--11/19/2024
- ix. 11.27.2024 IGA with OHA- Maternal and Child Health 184149
H.ix.

V. PUBLIC HEARING

VI. DECISION/ACTION

A. Presentation of 2022-2023 Audit and Plan of Action - *Presented by Don Ewalt, CPA, KDP Advisors, County Administrator Tim Johnson, Deanna Gravelle, Lincoln County Interim Director of Finance, and Jayne Welch, Lincoln County Treasurer*

County Administrator Johnson presented the Plan of Action. CPA Ewalt walked the Board through the audit process. County Administrator Johnson then gave a slide presentation. Interim Director of Finance Gravelle talked about the four findings in the audit. Treasurer Welch shared a brief overview of county revenue and banking.

Commissioner Jacobson moved to adopt the 2022-2023 audit and plan of action as presented. Commissioner Hall seconded the motion. The motion carried.

B. Green Light Electrical - Jack Morgan Park

Commissioner Hall moved to approve the contract with Green Light Electrical at Jack Morgan Park. Commissioner Jacobson seconded the motion. The motion carried.

C. Elevator ARPA Award

Facilities Manager Copp presented the proposed contract awards for elevator modernization. He explained that the elevator repairs were presented in two separate Requests for Proposal. Commissioner Jacobson moved to award the work to TKE for the jail elevator. Commissioner Hall seconded the motion. The motion carried. Commissioner Jacobson then moved to award Otis the work on the courthouse elevator. Commissioner Hall seconded the motion. The motion carried. The Board reached consensus to direct staff to issue award notices to each company and to start work on entering contracts.

D. Amendment to SLFRF ARPA Award

County Administrator Johnson expanded on his staff report. Commissioner Jacobson moved to approve the proposed cleanup actions. Commissioner Hall seconded the motion. The motion carried. Commissioner Jacobson then moved to approve the reallocation of ARPA funds as presented by staff. Commissioner Hall seconded the motion. The motion carried.

VII. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Report #5 re Project Timelines for Animal Shelter Construction - Presented by Tim Johnson, County Administrator

County Administrator Johnson shared his report on the timeline for the animal shelter. He stated that the footing for the building is being set. This project has progressed to the point that the weekly meetings of the project team will be discontinued. He asked that the Board start planning for a ribbon-cutting ceremony in the fall of 2025.

B. First Reading of Ordinance #538 Related to land use planning; amending Lincoln County Code (LCC) Chapter One regarding Administration; and declaring an emergency - Douglas Holbrook

County Counsel Yuille was asked to read the ordinance by title only. Planning Director Onno Husing shared background information regarding this matter. He clarified that the proposed amendment applies only to the administrative section of the code. The second reading of the ordinance will take place at the December 18 Board of Commissioners meeting.

C. First Reading of Ordinance #539 Regarding an Ordinance Amending Lincoln County Code Chapter 6.310 to Provide for Fees for Certain County road Right of Way Uses

County Counsel was asked to read the ordinance by title only. This ordinance is related to a new state law that authorizes permit fees for improvements. The proposed fee is meant to compensate for time County staff spends administering permits. Commissioner Jacobson noted that this is a state rule change. This ordinance will come before the Board for a second reading on December 18.

VIII. REPORTS

IX. COMMISSIONER REPORTS

Commissioner Jacobson reported that she had attended the Association of Oregon Counties conference earlier in the month and found it rewarding.

Commissioner Hall thanked the people of Lincoln County for re-electing her to office.

Chair Miller reported that the County and specifically the County Risk Manager, Gina Lekas, received an innovation award at the AOC conference. Ms. Lekas will be presented with the award at a December Board of Commissioners meeting.

X. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

There was no online or in-person public comment. Written public comment consisting of a letter of commendation to Amy Southwell, Lincoln County Clerk, was reviewed.

A. Public Comment 11-27-24

XI. EXECUTIVE SESSION

A. ORS 192.660(e) regarding real property transactions

The regular meeting was adjourned for an executive session at 12:30 p.m. The executive session was adjourned, and the regular meeting reconvened at 12:33 p.m. Commissioner Jacobson then moved to approve the sale of 1516 NE 14th Street in Lincoln City. Commissioner Hall seconded the motion. The motion carried. Commissioner Hall moved that Lincoln County transfer \$305,451 in 804 settlement agreements to the City of Yachats for property acquisition in accordance with the 804 settlement agreement. Commissioner Jacobson seconded the motion. The motion carried.

XII. ADJOURN

The meeting was adjourned at 12:36 p.m.

XIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. Wednesday, December 04, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
Wednesday, December 18, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid