



MINUTES OF THE

Lincoln County Board of Commissioners

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF NOVEMBER 6, 2024, AT 10:00 AM

I. CALL TO ORDER

Chair Miller called the meeting to order at 10:02 a.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

All three commissioners were present. A quorum was established.

III. RECOGNITION/PROCLAMATION

A. Recognition of Service:

Lesa Wagner- 5 years of service, Health and Human Services
Ian Williams- 5 years of service, Community Justice
Seth Lewis- 10 years of service, Sheriff's Office
Gary Maley- 10 Years of service, Public Works
Scott Cole - 10 years of service, Community Justice
Joseph Davidson- 15 years of service, Assessor's Office

Six employees were recognized for their length of service.

B. New Employee Recognition:

Mark Adams, Transit Driver PTNB, Transit, PW Roads
Robert Braman, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
William Crispino, Senior Parole and Probation Technician, Community Justice, P&P Olive
Amy Dempsey, Certified Medical Assistant, HHS, HHS Nye ST
Michael Fitzgerald, Transit Driver PTNB, Transit, PW Roads
Angela Harsin, Syringe Services/Harm Reduction Coordinator 2, HHS, HHS WTB
Matthew Hegerberg, Deputy Sheriff - Patrol, Sheriff's Office, Courthouse
Britney Herlein, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Ethan Herring, Mechanic, Public Works, PW Roads
Marco Ibarra, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Morgan Kilduff, Youth Care Specialist 1, Community Justice, Juvenile
Christian Maxwell, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Amber Menke, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Kristina Nofsinger, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Kim Roberts, Support Services Specialist LCHC, HHS, HHS Nye St
Jeremy Stevens, Lead Winter Shelter Aid PTNB, HHS, HHS Shelter
Michael Thornicroft, Deputy District Attorney 3, DA, Courthouse
Claudia Tower, Tax Deputy PTNB, Tax and Treasurer, Courthouse
Jade Weber, Corrections Technician, Sheriff's Office, Jail

Cody Larson, Human Resources Recruiting and Compensation Specialist, read the names of the new employees that could not be present. Those present came forward and introduced themselves and identified their new positions.

IV. ADOPTION OF CONSENT CALENDAR

Commissioner Miller abstained from signing the October 2, 2024, minutes. Commissioner Hall moved to approve the consent calendar as presented. Commissioner Jacobson seconded the motion. The motion carried.

A. Minutes of Board of Commissioners Meeting

- i. 11-24-467 Board of Commissioners Meeting Minutes 10.02.2024
- ii. 11-24-468 Board of Commissioners Meeting Minutes 10.23.2024

B. Commission Appointments and Resignations

C. License Applications or Renewals

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

E. General Budget Resolutions

F. Acting as Governing Body of County Wide Service

G. Documents and Recording Matters in the Commissioners Journal

- i. 11-24-469 Olalla Center Agreement 24-0242
- ii. 11-24-470 Newport IGA - Winter Shelter 7-2024 24-0201
- iii. 11-24-471 Crowned Eagle Consultants CEC2024 24-0245
- iv. 11-24-472 Reconnections Nurture MCFH 24-0162
- v. 11-24-473 Tru North Roof 2125 Hwy 101 LC 24-0274
- vi. 11-24-474 Complete Signed VMW NAVA Demo Contract 24-0276
- vii. 11-24-475 Complete Signed VMW Finishing Contract 24-0277
- viii. 11-24-476 First Presbyterian Church Winter Shelter 2024-2025 24-0244
- ix. 11-24-477 State Homeland Security Grant for CERT equipment #23-233
- x. 11-24-478 Bold Planning Service Agreement
- xi. 11-24-479 184096-0 OHA_IGA_Partial_tlh 24-0240
- xii. 11-24-480 AB Staffing Assignment Conf Ruyle 4-3-25 to 5-3-25 24-0287

xiii. 11-24-481	Applegate Inspections Commercial Inspection Agreem 2125 NW Hwy 101 Lincoln City 24-0205
xiv. 11-24-482	Colliers PSA Appraisal HHS appd bg 08.14.24 24-0202
xv. 11-24-483	Addendum 1 to Commercial Lease HALC Suspend 24-0260
xvi. 11-24-484	A Team Solutions Staffing - Breanna Fleener Assignment Confirmation 11-4-24 to 5-9-25 24-0288
xvii. 11-24-485	Grant Agreement IHNCCO and Lincoln County
xviii. 11-24-486	AB Staffing Assignment Confirmation Vernon Jorgensen 11-30-24 to 11-30-25 24-0289_Redacted
xix. 11-24-487	Amy Lamb Confirmation Letter Executed 24-0285
xx. 11-24-488	OCHIN_HCCN_Phase_V_Memorandum_of_Agreement_(MOA) 24- 0281
xxi. 11-24-489	Roundhouse Public Health Immunization Access and Education Packet - 24-0275
xxii. 11-24-490	BHD-25-21 Grant Agreement between the Criminal Justice Commission and Lincoln County
xxiii. 11-24-491	Grove Vet Agreement Amendment
xxiv. 11-24-492	GQR - LCHC Locum Client Master Services Agreement - 062824 24- 0175
xxv. 11-24-493	Client Confirmation GQR Client Confirmation John Spannuth 24-0291 PC(LCHC)-102224
xxvi. 11-24-494	HALC \$60K ARPA grant contract
xxvii. 11-24-495	Approval of Transit 5310 Application to ODOT
xxviii. 11-24-496	FHWA Grant Agreement, Culvert AOP Program
xxix. 11-24-497	Horizontal Drain Feasibility Review Contract, Immonen Road
xxx. 11-24-498	Green Light Electrical Agreement 24-0286 (Winter Shelter)
xxxi. 11-24-499	LCAS Humber ARPA Agreement (Animal Shelter)
xxxii. 11-24-500	Debra Troutman Medical Billing Specialist - Robert Half 11-4-24 24- 0279_Approved

- xxxiii. 11-24-501 Report #4 re Project Timelines for Animal Shelter Construction
- xxxiv. 11-24-502 Lincoln County Employees Association Collective Bargaining Agreement

H. Execution of Documents

- i. 11-24-503 Sheriff's Office contract w/Samaritan Health Services
- ii. 11-24-504 MOU Sheriff Office for PH Storage at 1st St Warehouse 24-0140
- iii. 11.06.2024 OPSS Subgrant Agreement - HHS 24-0278_Aproved
H.iii.
- iv. 11.06.2024 PH-IGA-OHA-180020-13-FY24 reconciliation and FY25 - Executed
H.iv. date 24-0280_Aproved
- v. 11-24-505 ARPA Agreement with Samaritan for First Aid / CPR / AED training
- vi. 11-24-506 ARPA Agreement with Rapid Rescue for First Aid / CPR / AED Training
- vii. 11-24-507 Contract for Horizontal Drain Installation on Immonen Road

V. PUBLIC HEARING

VI. DECISION/ACTION

A. Re-appointment of Lincoln County Surveyor - Presented by Kristin Yuille, County Counsel

Counsel Yuille presented the order to reappoint Eli Adam to a four-year term as County Surveyor. Commissioner Jacobson moved to approve. Commissioner Hall seconded the motion. The motion carried.

B. Resolution Ordering Closure of County Roads and Public Roads to Overnight Camping - Presented by Douglas Holbrook, Assistant County Counsel

Counsel Yuille presented the proposed resolution. Sheriff Landers and Public Works Director Mikel Diwan were invited to share their impressions of the resolution with the Board. Both stated that they fully support the resolution and that it provides a good set of tools for code enforcement to use. Commissioner Hall moved to adopt the resolution. Commissioner Jacobson seconded the motion. The motion carried.

VII. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Tri-County Continuum of Care Update - Presented by Pegge McGuire, Executive Director, Community Services Consortium

Executive Director McGuire introduced Dina Eldridge, Housing Operations Manager, and Liesl Eckert, Housing Services Manager. Manager Eckert presented an update on the status of the Tri-County Continuum of Care. She reminded the Board that they had directed that the County resign from the Rural Oregon Continuum of Care (ROCC) and start a tri-county continuum of care with Benton and Linn counties. She reported that she had given HUD and the ROCC notice that Lincoln County will be leaving the organization. Eckert presented a timeline with the goal of being ready to apply for funds in 2026. She and Manager Eldridge addressed questions from the Board. County Administrator Johnson took the opportunity to express thanks to Executive Director McGuire for all her work and leadership in regard to the Community Services Consortium and to congratulate her on her upcoming retirement.

B. Personnel Rules

Counsel Yuille presented the proposed changes to the Personnel Rules, noting that, effective immediately, the Friday after Thanksgiving would be a holiday for non-represented employees to bring them in alignment with employees represented by FOPPO AND LCEA. Additionally, leave accrual rates will be adjusted for 24 pay periods instead of 26. Commissioner Jacobson moved to approve the proposal. Commissioner Hall seconded. The motion carried.

C. Staff Report re Fair Board Expansion and Terms

County Administrator Johnson reviewed his staff report regarding the potential number of Fair Board members and the staggering of terms. He also noted that the term of one of the Fair Board positions would expire on December 31, 2024. After discussion, Commissioner Jacobson moved to direct staff to publish openings for two additional positions on the Fair Board. Commissioner Hall seconded the motion. The motion carried. Commissioner Jacobson then moved to reappoint the Fair Board member who currently occupies the first position, Daniel Helfrich. Commissioner Hall seconded the motion. The motion carried.

D. Staff Report re Johnson Street Bridge Maintenance

County Administrator Johnson introduced the issue of the state of disrepair of the bridge on Johnson Street and which entity is responsible for making repairs and paying for them. With assistance from Public Works Director Mikel Diwan, Johnson reviewed the known history of the County's relationship with the Bear Creek Hideout No. 2 Special Road District in relation to the bridge. Lynn and Michael Smith, Timothy Jones, and Dorothy Abbott, all members of the Special Road District, provided public comment. The immediate concern is that the bridge cannot accommodate larger vehicles, such as garbage trucks and emergency vehicles. After discussion, Counsel Yuille recommended that the members of the Special Road District meet with staff to find a short-term solution to make the bridge safe for winter and for longer term funding.

VIII. REPORTS

IX. COMMISSIONER REPORTS

There were no reports.

X. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

All in-person public comment was heard during the Johnson Street Bridge discussion. There was no virtual public comment. Written public comment was reviewed.

A. Public Comment 11-6-24

XI. EXECUTIVE SESSION

XII. ADJOURN

Chair Miller adjourned the meeting at 12:12 p.m.

XIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. Wednesday, November 27, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Wednesday, December 04, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Wednesday, December 18, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**