



MINUTES OF THE

Lincoln County Fair Board

Lincoln County Fair Board
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
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REGULAR MEETING OF OCTOBER 10, 2024, AT 3:30 PM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Helfrich called the meeting to order at 3:30.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Members in attendance in person were Fair Manager Heather Tower and Board members Andrea Summerlin, Daniel Helfrich, and Irma Jimenez. Board member Colleen Robert appeared virtually. A quorum was established.

III. DECISION/ACTION

A. Lincoln County Fair Board Minutes 08.08.2024

Andrea Summerlin moved to accept the minutes. Colleen Robert seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

Written public comment was reviewed, including the letter listed in Item V.E. below. Also reviewed was an August 12, 2024, letter from the Lincoln County Transit Department in response to comments received at the end of the fair. There was no other public comment.

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. 2025 and 2026 Fair Dates

The Board discussed dates for the 2025 Fair event. The fairgrounds are expected to be fully under construction and will not be available. After discussion, Andrea Summerlin moved to hold the Fair event on July 3, 4, and 5 of 2025. Colleen Robert seconded the motion. The motion carried.

B. OFA Fairgrounds College

Fair Manager Tower alerted the Board to the opportunity to participate in a new program offered by the Oregon Fairs Association called "Fairgrounds College". Each county's fair gets one free participant. The cost for each additional participant is \$300. This item will come before the Board again on the November agenda for further discussion.

C. ShoWorks Software

Colleen Robert informed the Board that she and Fair Manager Tower have been working with the Oregon Coast Veterans Association and the Veterans of Foreign Wars (VFW) Post 3156 in Waldport toward a sponsorship that would help pay for an upgrade to the ShoWorks software. This matter will come before the Board for decision at the November meeting.

D. Scheduling Work Session re: Outcome for 2025 Fair

Fair Manager Tower asked that the group hold a work session, preferably before the meeting of November 14, but definitely by January. The Board agreed, and a meeting date will be set.

E. Letter from Interim Director OSU Extension Service, Kristopher M. Elliot, Ph.D.

This letter was reviewed under "Public Comment".

VI. REPORTS

Fair Manager Tower reported that the Lincoln County Board of Commissioners had declared October 6 through 12, 2024, National 4-H Week in Lincoln County. She further reported that the 4-H members would be setting up wreath and tree sales in the barn the week of Thanksgiving with sales starting the Friday after Thanksgiving.

Chair Helfrich reminded the Board that the Bylaws state that the Board will generally meet at least ten times per year. Due to canceling the meeting for September, the Board should probably meet in December to be in compliance. This matter will come up for decision at the November 14 meeting. Chair Helfrich further reported that he had been contacted in regard to a possible youth rodeo. The Board would like to keep this in mind for 2026.

VII. ADJOURN

Irma Jimenez moved to adjourn the meeting. Colleen Robert seconded the motion. The motion carried. The meeting was adjourned at 4:20 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. November 14, 2024**
- No meeting in December**
- January 9, 2025**
- February 13, 2025**
- March 13, 2025**
- April 10, 2025**
- May 8, 2025**
- June 12, 2025**