



MINUTES OF THE

Lincoln County Board of Commissioners

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF JUNE 5, 2024, AT 10:00 AM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Miller called the meeting to order at 10:00 a.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

All commissioners were present. A quorum was established.

III. RECOGNITION/PROCLAMATION

A. Recognition of Service

Thomas Cook- 5 years of service, Sheriff's Office
Kimberly Hall- 5 years of service, District Attorney

Two employees were recognized for five years of service each.

B. Recognition of New Employees

Jeffrie Davidson - Clerk's Office - Clerk Deputy
Sofia Goheen - Health and Human Services - Peer Support Specialist
Andrea Ibarra - Health and Human Services - Winter Shelter Assistant Program Coordinator
Shonna Howry - Planning Department - Permit Specialist
Vanessa Laughlin - Health and Human Services - Executive Administrative Assistant
Macy Mullins - Sheriff's Office - Animal Care Specialist
David Powell - Clerk's Office - Clerk Deputy
Aimee Wirick - Finance Department - Accounting Technician
Amy Young - Health and Human Services - PCH Project Manager

Assistant HR Director Jayleen Cook presented the new employees and represented Jeffrie Davidson, Macy Mullins, David Powell, Amy Young, who were unable to attend. Those that were present introduced themselves and stated their titles.

C. Proclaiming June 12, 2024 Women Veterans Day - Presented by Keith Barnes, Veterans Services Officer, and Caroline Karaverdian, Veterans Services Coordinator

Veterans Officer Barnes introduced Veterans Officer Karaverdian to talk about Women Veterans Day. Commissioner Hall read the proclamation aloud. Officer Karaverdian discussed her experience in the military and her experience as a Veterans Officer. She stated that Lincoln County has over 400 women veterans. She urged veterans to contact the Veterans office for help. This is the first time Lincoln County has made this proclamation. The commissioners thanked Veterans Officer Karaverdian for her service. Commissioner Hall moved to adopt the resolution proclaiming June 12, 2024, as Women Veterans Day. Commissioner Jacobson seconded the motion. The motion carried.

IV. ADOPTION OF CONSENT CALENDAR

There were no questions regarding the consent calendar. Commissioner Jacobson moved to approve. Commissioner Hall seconded the motion. The motion carried.

A. Minutes of Board of Commissioners Meeting

- i. 06-24-207 Lincoln County Board of Commissioners Minutes 05.22.2024

B. Commission Appointments and Resignations

C. License Applications or Renewals

- i. 06-24-208 THE ISSUANCE OF AN OREGON SPECIAL EVENT LIQUOR CONTROL COMMISSION LIQUOR LICENSE TO WINE FAUVE JUNE 1., 20244 THROUGH JULY 13, 2024

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

E. General Budget Resolutions

F. Acting as Governing Body of County Wide Service

G. Documents and Recording Matters in the Commissioners Journal

- i. 06-24-209 Dr. Long Fourth Amendment 2024 24-0079
- ii. 06-24-210 Protocall - Lincoln County_FULLY EXECUTED Rate Amend_2024 24-0123
- iii. 06-24-211 Myril Contract 6.12.24 Signed_Redacted 24-0112
- iv. 06-24-212 Executive ARPA Agreement 7th St Shelter 24-0130
- v. 06-24-213 CAC Lease Extension FY24-25
- vi. 06-24-214 Presbyterian Community Church Winter Shelter Agreement
- vii. 06-24-215 026016-2 OHA Amendment 2 exe 24-0121
- viii. 06-24-216 Barton Healthcare Elizabeth Alima Extension 24-0132
- ix. 06-24-217 Professional Services Agreement between the County and Alan Rappleyea for Local Government Hearings Officer Services.
- x. 06-24-218 Surplus of County Equipment
- xi. 06-24-219 Lincoln County Stormwater Grant Agreement, Amendment 1

- xii. 06-24-220 Agreement Between County and Mark it Out LLC
- xiii. 06-24-221 Stewardship Agreement with USDA Forest Service - Abandoned Vehicle Removal Agreement.
- xiv. 06-24-222 Stutzman & Kropf Contractors Services Contract re Siding Repair 516 SE 1st Street, Newport - ARPA funded.
- xv. 06-24-223 Mail Services IGA #240041
- xvi. 06-24-224 Facility Dog Agreement-Pacer
- xvii. 06-24-225 EEO Utilization Report 2023
- xviii. 06-24-226 City of Eugene Training Services Agreement

H. Execution of Documents

- i. 24-05-06B Amending the 2015 Restatement of the Lincoln County Retirement Plan
- ii. 06-24-227 Satisfying a local Improvement Project Lien - Aldersprings Slide
- iii. 06-24-228 AngelTrax Agreement

V. PUBLIC HEARING

A. Resolutions Adjusting the 2023-2024 Adopted Budget Appropriations for Lincoln County - *Presented by County Administrator Tim Johnson and Assistant Finance Director Deanna Gravelle*

Assistant Finance Director Gravelle and Budget Analyst Card opened public hearing at 10:18 a.m. There was no public comment on the budget public hearing. The public hearing was closed at 10:19 a.m.

VI. DECISION/ACTION

A. Resolutions Adjusting the 2023-2024 Adopted Budget Appropriations for Lincoln County - *Presented by County Administrator Tim Johnson and Assistant Finance Director Deanna Gravelle*

Budget Analyst Card presented the resolutions for budget adjustment and outlined the reasons for the adjustments. Commissioner Jacobson moved to adopt the resolutions as presented. Commissioner Hall seconded the motion. The motion carried.

B. Thompson's Sanitary Solid Waste Rate Review Request of 7.81% - Presented by Tim Johnson, County Administrator, and Walter Budzik, Thompson's Sanitary Service Controller

Administrator Johnson and Walter Budzik reminded the Board of the earlier presentation of information relating to this rate review request. Commissioner Jacobson moved to approve. Commissioner Hall seconded the motion. The motion carried.

VII. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Lincoln County 2024-2025 Budget - *Presented by County Administrator Tim Johnson*

County Administrator Johnson provided an update on the status of the 2024-2025 budget. The budget has been submitted to the Budget Committee and is under review. It will come before the Board for public hearing and approval at the June 26 Board of Commissioners meeting.

B. Proposed Lincoln County Fee Schedule Changes to be effective July 1, 2024 - *Presented by Brian Gardner, Assistant County Counsel.*

Assistant County Counsel Brian Gardner presented a brief overview of the proposed fee schedule as it appears in the packet. If approved, these changes would take effect July 1, 2024. He explained that periodic reviews are essential to keep fees accurate and provide services to the public. This matter will come back before the Board for further discussion and decision on June 26.

C. DPI Security Contract - *Presented by Sheriff Landers*

Sheriff Landers provided some background to the proposal to outsource Courthouse security to DPI Security. He stated that the practice of staffing courthouse security with Corrections Deputies was meant to be a temporary solution, but has become an inefficient practice. It will be less expensive to contract with this company, and will help with staffing shortages at the jail. County Counsel Yuille recommended that the Board approve this agreement today. Commissioner Hall moved to approve. Commissioner Jacobson seconded the motion. The motion carried.

D. South County Patrol Services - *Presented by Sheriff Landers*

Sheriff Landers addressed the desire of the cities of Waldport and of Yachats to contract with the County for municipal law enforcement services. He responded to questions from the Board. After discussion, the Board was in consensus that the matter should be brought back with more specific financial information for further discussion at the June 26 meeting.

E. Emergency Preparedness Management Grants - *Presented by County Administrator Johnson*

County Administrator Johnson presented information regarding the Emergency Preparedness Management Grants. He stated that there was still money in the fund. Commissioner Jacobson volunteered to reach out to the districts to see if any of them wanted to apply for the remaining funding in accordance with this grant. Any monies left in the fund will be deposited in the recovery fund established last year. Commissioner Jacobson moved to approve the distribution of grant funds as identified in the staff report. Commissioner Hall seconded the motion. The motion carried.

F. Plan of Action for FY 21-22 Audit Findings for the State - *Presented by County Administrator Tim Johnson and Assistant Finance Director Deanna Gravelle*

County Administrator Johnson discussed the need for a Plan of Action to be filed with the state due to failures on the part of the firm hired to conduct the County's 2022 audit. While there were no adverse findings, two material weaknesses were identified, both in regard to journal entries. To avoid these issues in the future, Administrator Johnson recommended forming an internal audit committee and that the County enter into much shorter-term agreements with auditors. Commissioner Hall moved to approve the Plan of Action. Commissioner Jacobson seconded the motion. The motion carried.

VIII. REPORTS

There were no reports from the commissioners.

IX. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

PIO Lipp shared an email.

There was no online public input.

Cynthia George and Waldport Mayor Greg Holland presented separate in-person public comments.

X. EXECUTIVE SESSION

XI. ADJOURN

Chair Miller adjourned the meeting at 12:17 p.m.

XII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. Monday, June 24, 2024 - 10:00 a.m. - Staff Meeting**
- Wednesday, June 26, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Monday, July 1, 2024 - 10:00 a.m. - Staff Meeting**
- Wednesday, July 3, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**
- Monday, July 15, 2024 - 10:00 a.m. - Staff Meeting**
- Wednesday, July 17, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid**