



MINUTES OF THE

Lincoln County Fair Board

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
FAX: 541.265.4176

REGULAR MEETING OF FEBRUARY 15, 2024, AT 3:30 PM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Helfrich called the meeting to order at 3:31 p.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Chair Helfrich, Vice Chair Butterfield, and Fair Manager Tower were present. Todd Williver and Colleen Robert attended virtually. A quorum was established.

III. DECISION/ACTION

A. Approval of Lincoln County Fair Board Minutes 01.18.2024

The minutes of the January 18, 2024, meeting were reviewed by the board electronically; there being no corrections, Todd Butterfield moved to approve the minutes as distributed. Colleen Robert seconded the motion. The motion carried.

IV. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

There was no public comment.

V. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Facilitator Notes from November 30, 2023 Workshop

The group reviewed the notes from the November workshop. The Board will hold another workshop in late July or early August. County Administrator Johnson will contact Jane Barth to see if she is available for a follow-up session.

VI. REPORTS

Fair Manager Tower reported that she has entered all current vendor requests. She states that the food court is filling quickly. She reminded the Board that there is a Sponsorship and Marketing Committee meeting on Monday, February 19. She also reported that ACE Hardware is the title sponsor for the rodeo and is considering sponsoring a billboard for the six weeks leading up to the fair. ACE would like to act as a ticket outlet. She reported that there will be a 4-H beef weigh-in on March 6 at the livestock barn.

She provided the Board with a brief update on the bleacher rental process and stated that we are updating the contract for renting.

Fair Manager Tower and County Administrator Johnson stated that they are in the process of applying for a State grant per HB 3410.

Todd Williver shared some historical information about the bleachers.

VII. ADJOURN

There being no further business, Vice Chair Butterfield moved to adjourn the meeting. Colleen Robert seconded the motion. Chair Helfrich adjourned the meeting at 4:12 p.m.

VIII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

A. Upcoming Fair Board Meetings for 2024:

March 21

April 18, 2024

May 16, 2024

June 20, 2024

No meeting in July 2024

August 15, 2024

September 19, 2024

October 17, 2024

November 21, 2024

No meeting in December 2024