



MINUTES OF THE

Lincoln County Board of Commissioners

Board of Commissioners
225 West Olive Street
Room 110
Newport, OR 97365
Phone: 541.265.4100
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REGULAR MEETING OF JANUARY 17, 2024, AT 10:00 AM

This meeting was audio and video recorded and a link is available at
co.lincoln.or.us/meetings

I. CALL TO ORDER

Chair Miller called the meeting to order at 10:00 a.m.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

Attending in addition to Chair Miller were Commissioners Hall and Jacobson. A quorum was established.

III. RECOGNITION/PROCLAMATION

Sheriff Landers and Emergency Manager Buckley appeared to provide an update on the weather event that started Saturday night, January 13. Sheriff Landers thanked everyone that worked on the event including Public Works, Transit, Maintenance, IT, HHS, BOC, PIO, Sheriff's office, utility providers, the cooperative group, ODOT, EMS, Fire Department, hospitals, law enforcement, dispatch, shelters, cities, and the School District.

Emergency Manager Buckley gave an overview of the Emergency Operations Center's activities. The January severe weather event began Saturday afternoon. The EOC activated staff to create public messaging. On Sunday morning, the EOC team was activated and has been working 12-13-hour shifts. A call center was set up on Tuesday to provide information to the public regarding available resources. The call center will remain open through today unless the situation changes. Lincoln County declared an emergency on Sunday, January 14. Additional emergency declarations were issued by the Confederated Tribes of Siletz Indians and the cities of Lincoln City, Newport, Siletz, and Toledo. At this time, the State has not declared an emergency. There are currently 1,000 outages remaining in the County. Additionally, there are some boil notices in four water districts: Otter Rock, Panther Creek, Bear Creek, and Echo Mountain. These districts are working with Lincoln County Environmental Health and the State. The City of Newport also had a boil notice which they are managing with the help of Environmental Health. East county temperatures are still quite cold and many are still without power, so the weather is being monitored carefully.

During this crisis, several communities stood up shelters on their own. These include the cities of Depoe Bay, Toledo, and Newport, and the Confederated Tribes of Siletz Indians. The EOC was able to assist with some logistical supplies for the shelters, such as cots, comfort kits, pillows, blankets, and oxygen concentrators, which will likely be picked up today. Additionally, a long-term care facility needed to be completely evacuated starting Saturday night. The EOC worked with Transit, First Student buses, the Fire Department, and EMS. All residents were safely evacuated and have since been returned to the facility.

The next step in the event process is damage assessment. The EOC is working with State and local partners to collect data for this assessment. Emergency Manager Buckley reiterated thanks to all parties. Sheriff Landers commended Buckley for her great work. The commissioners had no questions, but thanked everyone for their work and commended the public for looking out for their neighbors during this time.

Public Works Director Mikel Diwan was invited to the table to share his department's experience and status. He expressed thanks to all parties for their cooperation and support. This event was a good opportunity to evaluate the strengths and weaknesses of the department and systems. Crews were able to get out on Sunday with the primary goal to clear one lane of travel on blocked streets. By Tuesday morning, his department had responded to every call from those who were trapped. They are now focused on widening street access.

A. Resolution re Human Trafficking - Presented by Lizzie Martinez, Trafficking Intervention Task Force Coordinator, Children's Advocacy Center of Lincoln County

Ms. Martinez was unable to attend due to the weather and power outages. Commissioner Hall read the resolution aloud. Commissioner Jacobson moved to approve the resolution. Commissioner Hall seconded the motion. The motion carried.

IV. ADOPTION OF CONSENT CALENDAR

Commissioner Hall moved to approve the consent calendar as presented. Commissioner Jacobson seconded the motion. The motion carried.

A. Minutes of Board of Commissioners Meeting

- i. 01-24-017 Board of Commissioners Minutes 01.03.2024

B. Commission Appointments and Resignations

- i. 01-24-018 Changes in membership to the Siletz Area Enhanced Law Enforcement Service District

C. License Applications or Renewals

D. Tax Foreclosure, Right-of-Way, Sales and Deeds

E. General Budget Resolutions

F. Acting as Governing Body of County Wide Service

G. Documents and Recording Matters in the Commissioners Journal

- i. 01-24-019 Catalis Software Rate Increase
- ii. 01-24-020 Lincoln County (PCP) - 2024 IHN Amendment #10 (23-0005)
- iii. 01-24-021 CORNERSTONE WHOLE HEALTHCARE ORGANIZATION, INC and LINCOLN COUNTY 23-0009
- iv. 01-24-022 Addendum to the terms of service between Elavon and Lincoln County Animal Shelter.
- v. 01-24-023 Community Mental Health Program/Carlos Andarsio MD 24-0002

- vi. 01-24-024 Willamette Valley Communications Center Back-Up Dispatch Center Lease Agreement with Lincoln County
- vii. 01-24-025 Surplus of County Vehicles
- viii. 01-24-026 Barth Agreement for Personal Services - Lincoln Co. Housing Authority
- ix. 01-24-027 Mission Driven Data Business Associate Agreement, Professional Agreement and Exhibit 1
- x. 01-24-028 180020-3 OHA IGA23-0023 Fully Executed 2023-2025
- xi. 01-24-029 180020-4 Oregon Health Authority PE51-03 PE 62 PE 01-09 PE 01-10 PE13, 12.06.2023 H.ii. 23-0015
- xii. 01-24-030 170715-1 Tracking #06.07.2023 H.ii. OHA IGA Environmental Health
- xiii. 01-24-031 KDP Auditing Agreement re LC Animal Services District
- xiv. 01-24-032 KDP Auditing Agreement re LC Solid Waste Disposal Service District
- xv. 01-24-033 KDP Auditing Agreement re LC Transportation Service District
- xvi. 01-24-034 KDP Auditing Agreement re Lincoln County
- xvii. 01-24-035 KDP Auditing Agreement re Siletz Area Enhanced Law Enforcement District
- xviii. 01-24-036 VOCA / CFA 2023-25 Grant Agreement fully signed

H. Execution of Documents

- i. 01.17.2024 H.i. Intergovernmental Grant Agreement - OHA - Public Health 177274-1 (24-0001)
- ii. 01.17.2024 H.ii. National Association of County and City Health Officials "NACCHO" Agreement
- iii. 01.17.2024 H.iii. Amendment Number 02 ODOT Delivered Federal Project Agreement
- iv. 01-24-037 LID Satisfaction
- v. 01-24-038 Agreement with Fishermans' Wives
- vi. 01.17.2024 H.vi. Astound Business Solutions - Service Order Contract

V. PUBLIC HEARING

VI. DECISION/ACTION

A. Required Amendments for the Lincoln County 401(k) Retirement Plan - *Presented by Christina Shearer, Lincoln County Finance Director*

Director Shearer explained that consultants from Hershner Hunter LLP were hired to craft these highly-technical amendments. These amendments are required and were approved by the retirement committee in December. The implementation date is April 1, 2024. Commissioner Jacobson moved to approve the amendment. Commissioner Hall seconded the motion. The motion carried.

B. Required Amendments for the Lincoln County 457 Retirement Plan - *Presented by Christina Shearer, Lincoln County Finance Director*

Commissioner Hall moved to approve the plan as presented. Commissioner Jacobson seconded the motion. The motion carried.

VII. DISCUSSION/INFORMATION (Note the Board could act on the following topics)

A. Cybersecurity Policy for Compliance - *Presented by Todd Richmond, Information Technology Director*

Information Technology Director Todd Richmond presented the proposed Lincoln County Cyber Security Policy. He stated that it represents over a year's worth of work by IT and the Legal Department. This policy is required by our insurer. The specific requirements of this policy will be put in place once the policy is approved.

Commissioner Hall moved to approve the policy as presented. Commissioner Jacobson seconded the motion. The motion carried.

VIII. REPORTS

There were no reports from the commissioners.

IX. PUBLIC COMMENT (please limit comments to no more than 3 minutes)

Written public comment was reviewed.

There was no online, in-person public comment.

There was no in-person public comment.

A. Public Comment 1-17-24

X. EXECUTIVE SESSION

XI. ADJOURN

Adjourned at 10:33.

XII. OTHER SCHEDULED MEETINGS AND APPOINTMENTS OF THE BOARD

- A. Monday, February 5, 2024 - 10:00 a.m. - Staff Meeting**
Wednesday, February 7, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid
Tuesday, February 20, 2024 - 10:00 a.m. - Staff Meeting

Wednesday, February 21, 2024 - 10:00 a.m. - Board of Commissioners Meeting - Hybrid